

**Pukekohe East School PTA  
Minutes of Meeting  
24 August 2016**

**Meeting opened:** 7:30pm

**Present:** Michelle Fayers, Jane Migounoff, Louise Cox, Melinda McFarlane, Lexi Jones, Kelly Searle, Alison Reeves, Rani Amaranathan.

**Apologies:** Nicole Fricker, Jenny Walter, Elisa Callaghan, Merillees Nicholls.

**Finances:** \$5044.30 in the cheque account and \$4,219.84 in the savings. \$52 owing for ice blocks. Starting to need to pay invoices for Pet Day.

**Defibrillator:** Email address required for Givealittle. PTA to request a school email account (pta@peps.co.nz) to separate out any PTA emails from school emails. It can be set up to automatically forward to Elisa as secretary for her to then forward to the appropriate person.

**FFF:** Nachos went really well. The system of having the children come down to the hall in their classes to collect their food worked well except if we do that sort of food again we should get 2 more trestle tables so each class can have their bowls laid out on the table ready beforehand. The children really enjoyed it. There was lots of mince. We had about 2 crockpots full which were not required. We should try to get different bowls for small and large and stickers for no sour cream or no cheese so the school councillors can easily see what is what. Must remember big rubbish sacks. Eating on the courts in their class groups worked well and meant the joesies and freddos could be handed out after the children had taken their bowls to the courts.

**Fundraising idea:** Scratch and donate: Jane suggested a scratchy fundraiser. School children ask you to scratch a box and you pay whatever amount it says in the box. To organise next term for Term 1 2017. Parents may be happier to do this than attend a fundraiser event based on the response to grocery raffles compared to ticket sales for the Hooley and the Hypnotist.

**Raffles:** We have had so many generous contributions to the raffles that we will save some for a Christmas Raffle.

**Pet Day:** Worked through the pet day spreadsheet. Mel will update it, share it with Elisa and ask Elisa to share it with everyone so all of PTA can edit it.

**Next meeting:** 31 August 2016.

**Meeting closed:** 9:30pm